

Balurghat College

(Govt. Sponsored)

(A constituent College under the University of Gour Banga offering both UG & PG Courses)



Dr. Pankaj Kundu
Principal

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NOTICE INVITING QUOTATION NO. 25-25/257 Dated 14.11.2025 OF THE OFFICE OF PRINCIPAL, BALURGHAT COLLEGE, BALURGHAT, DAKSHIN DINAJPUR.

Sealed quotations are invited by the undersigned from the reliable suppliers for delivering various office stationaries for the office of the Principal, Balurghat College, Balurghat, Dakshin Dinajpur. Interested parties may submit their quotations as per the following specifications and conditions to the undersigned within 15 days from the date of the receipt of the invitation.

LIST OF THE ITEMS ENCLOSED HEREWITH.

TERMS & CONDITIONS:-

- 1 The college authority does not bind themselves to accept the lowest quotations and reserves the right to accept or reject any quotation without assigning any reason thereof.**
- 2 The college authority reserves the rights to place the order to one or more than one supplier if necessary.**
- 3 Payment will be made after successful verification and satisfaction of the college authority.**
- 4 The intending parties shall have to quote their rates in figure as well as words on their letter head pad. The rate should be including all taxes and charges like GST, Cess etc.**
- 5 No claim what-so-ever will be entertained after acceptance of the rate by the appropriate authority.**

Copy forwarded for information and circulation to:

- 1. Balurghat College website**
- 2. College Notice Board.**

P. K. J
Principal
Balurghat College
Principal
Balurghat College

Details of Office Stationaries

Sl. No.	Product	Product Details	Make
1	A-4 Size Paper	70 GSM	IK Copy Paper
2	A-3 Size Paper	70 GSM	
3	Stamp Pad	Size: Small	Camlin Delux
4	Stamp Pad Ink	Size: 500 Ml	Camlin
5	Stapler	Size No.: 10	Kangaroo
6	Stapler Pin	Size No.: 10	Kangaroo
7	Pen	Ink Colour: Blue, Black, Red & Green	Line Ocean
8	Glue	Fevi Gum 200 Ml.	Pidilite
9	Cover File		Eagle
10	Flat File	Steel Clips	Eagle
11	Binder Clips	Size: 8 mm, 16 mm, 32 mm, 41 mm	
12	Cello Tape	Size: Small & Big	
13	Phenyl	Size: 1 Ltr	Nimyle
14	Toilet Cleaner	Size: 1 Ltr	Harpic Blue
15	Exercise Book	Size: 21 x 33 cm of 80 pages 21 x 33 cm of 160 pager	Good Boy
16	Gems Clips	Steel made Size: 26 mm & 35 mm	Bell Clips
17	Correction Ink pen (Whitener)	Size: 7 ml	Cello Liquimate
18	Rubber band (Girder): Nylon made	Size: Small, Medium and Big	
19	Pencil	Pencil 6b	Apsara
20	Bleaching Powder	Size: 1 Kg	Bengal Chemical
21	Channel File		


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