

Balurghat College

(Govt. Sponsored)

(A Constituent College under the University of Gour Banga offering both UG & PG Courses)



Dr. Pankaj Kundu
Principal

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(NOTICE INVITING PRE-QUALIFICATION - CUM - TENDER (E-Procurement))

NIT NO.-BC/T-1/2025-26

Dated: 18-02-2026

For and on behalf of the Balurghat College, Balurghat, Dakshin Dinajpur, invites sealed percentage rate tenders for each of the following works by two cover system. Pre-qualification documents in a separate cover and Bid document with schedule rate in another cover are to be submitted by the qualified contactors who satisfy the terms and conditions set out in pre-qualification document.

Sl. No.	Name of the Work	Call No.	Amount Put to Tender (in Rs.)	Participation Charge (in Rs)	Earnest Money (In Rs)	Time of Completion from the date of work Order	DLP Period
1	Construction of Boundary Wall at Uttamasha, Play Ground of Balurghat College, Near Nalanda Vidyapith, Beltala Park-733103	1 st Call	Rs. 14,99,490/-	Rs. 2500/-	Rs. 30000/-	60 days	2 Years

Intending Tenderers may view download & Submit tender documents from **e-procurement portal of Balurghat College's** website www.wbtenders.gov.in from **17-00 Hours on 20-02-2026 to 17-00 Hours On 06-03-2026**. Balurghat College does not take any responsibility for the delay caused due to non-availability of Internet connection or traffic jam etc. for **on-line** bids. The pre-qualification documents alone will be opened at **15-00 Hours on 10-03-2026**, by the Balurghat College in presence of available tenderers present. The financial bid document of the technically qualified tenderers will be opened only after evaluation and selection of qualified tenderers, the date and time of which will be circulated later on. If the dates are changed due to un-avoidable circumstances intimation will be given in website and office notice board. No individual intimation will be issued in this connection.

Eligibility Criteria for Participation in tender & Information to Bidders.

- Credential-** Intending tenderers should produce credential of a similar nature of completed work of the minimum value of 40%(for 1st call) of the estimated amount put to tender 5(five) years prior to the date of issue of the tender notice.
- The intending Tenderers should furnish a list of works executed by them / him / her of similar nature and magnitude as mentioned above with necessary certificate from the Government Sector, Zilla Parishad, Panchayat Samiti, Municipality and Public Sector undertaking regarding satisfactory performance of such works to be submitted at the time of receiving tender. In absence of the above details tender may not be accepted.**
- The The credential will be entertained as successfully Completion Certificate along with Work Order of the similar nature of works. (NB: - Final payment must be stated in the Completion Certificate otherwise Payment Certificate must be submitted but it is not treated as credential certificate).**
- Income Tax return should be submitted/uploaded for the last 03(three) years.

5. Self attested copies of Pan card, Professional Tax Clearance Certificate, GST Registration Certificate, Registered Engineering Co-Operative Society and Registered Labour Co-Operatives must upload the Bye-Laws, and other papers and submit the same with full address of their authorized persons to sign the tender documents along with technical Bid papers. During scrutiny of Technical Bid/Tender documents if it is found that any information is incorrect the technical bid/tender documents will be rejected without assigning any reason thereof. The Tender Committee of Balurghat College will have sole discretion to decide the eligibility of the Contractors on the basis of his submitted documents and evaluation and reserves the right to refuse any explanation to the Contractor without assigning any reason thereof and the decision of the Zilla Parishad Authority will be final in this respect. All papers will be verified with original papers as when required.

6. **Intending bidders have to submit their bid on-line through e-procurement(two cover system) portal of Balurghat College www.wbtenders.gov.in. The participation charge and the earnest money should be deposited as follows-**

Participation Charge and EMD payment procedure-

a) Payment by Net Banking (any listed bank) through IDBI Bank Payment Gateway,

- i. On selection of net banking as the payment mode, the bidder will be directed to IDBI Bank payment Gateway webpage (along with a string containing a Unique ID) where he/she will select the Bank through which he/she wants to do the EMD on-line transaction.
- ii. Bidder will make the payment after entering his Unique ID and password of the bank to process the transaction.
- iii. Bidder will receive a confirmation message regarding success/failure of the transaction.
- iv. If the transaction is successful, the amount paid by the bidder will get credited in the respective pooling account of the State Government maintained with the Local point branch of IDBI bank at College More, Opposite of District Library, Adjoining Balurghat Municipality Office, Balurghat, West Bengal, Pin-733101, for collection of EMD against unique codes for identification of the tendering authority.
- v. If the transaction is failure, the bidder will again try for payment by going back to the first step.

b) Payment through RTGS/NEFT-

- i. On selection of RTGS/NEFT as the payment mode, the e-procurement portal will show a pre-filled challan having the details to process RTGS/NEFT transaction.
- ii. The bidder will print the challan and use the pre-filled information to make RTGS/NEFT payment using his/her own Bank account.
- iii. Once payment is made, the bank would provide an "**UTR remittance number**" for successful transaction with which the bidder will come back to the e-procurement portal after expiry of 2 to 3 bank working days to enable the NEFT/RTGS process to complete, in order to verify the payment made and continue with his/her bidding process.
- iv. If verification is successful, the fund get credited to the respective pooling account of the State Government maintained with the local point of IDBI bank at College More, Opposite of District Library, Adjoining Balurghat Municipality Office, Balurghat, West Bengal, Pin-733101 for collection of EMD.
- v. Hereafter, then bidder will go to e-procurement portal for final e-submission of his/her bid within pre assigned last date of submission of e-tender.
- vi. If the payment verification is unsuccessful, the amount will be returned automatically by the system to the bidder's account.

7. The Earnest Money may be forfeited

a) If the Bidder withdraws the Bid after Bid opening (technical bid) during the period of Bid validity.

b) In the case of a successful Bidder, if the Bidder fails within the specified time limit to-

- i) Sign the Agreement and/or
- ii) Furnish the required Performance Security.

8. Bids from joint venture are not allowed.

9. The intending tenderers should know the fact 'that the rates in the BOQs are **including** all duties, taxes, royalties, cess, [including 1% Cess under W.B. Building and other Construction Workers (Regulation of Employments & Condition of Service) Act, 1996], toll, taxes and other levies payable by the Contractor under the Contract to the State /

Central Government for any other cause, shall be included in the rates, prices and total Bid price submitted by the tenderer. **1% Cess under W.B. Building and other Construction Workers (Regulation of Employments & Condition of Service) Welfare Cess Act, 1996 will be deducted from the running bills.** No. separate claim on any circumstances will be allowed.

10. In this tender no arbitration will be allowed.
11. All the related documents are to be produced in original to this office as and when required.
12. No Mobilization/Secured advance will be allowed to selected agency.
13. Running payment for work will be made to the agency by Principal, Balurghat College.
14. **Any blacklisted organization/agency declared by the respective programme implementing. Agency will not be allowed to participate in the tender process, within the period for which it has been blacklisted.**
15. The tenderers at their own responsibility and risk is encouraged to visit and examine the site of works and its surrounding and obtain all information that may be necessary for preparing the bid and entering into a contract for the work mentioned in the Notice. The costs of visiting the site shall be at the tenderer own expense.
16. **Balurghat College authority reserves the right to reject any or all tender bids without assigning any reason thereof and also may relax any term/condition or incorporate any new term/condition in this tender process, without informing all participating tenderers, in the interest of public service.**

Documents to be enclosed along with the Tender :

- i. Pan Card.
- ii. Professional Tax Clearance Certificates.
- iii. *Valid Trade License.*
- iv. Upto date IT Return (Saral) last 03(three) years
- v. GST Registration Certificate with update challan.
- vi. *Audit Report of last three years.*
- vii. *ESI Certificate*
- viii. *Work Order of the works, against which the completion is being submitted.*
- ix. *Certificate from the employer under whom the work has been executed / under execution.*
- x. *In case of Partnership Firm / Registered Company, the intending Tenderers are requested to submit the copy of the DEED of Partnership / relevant document in support of proof of so.*

Terms and Conditions:

1. All the Intending Tenderers are requested to visit the sites of works prior to the submission of Tender at their own effort and interest.
2. This Notice Inviting Tender will be treated as part of the Tender Document.
3. In case of any day, meant for this tender, appears to be an unscheduled holiday, the next working day will be treated as scheduled / prescribed day for the same purpose.
4. No materials, Tools & Plants etc. will be issued by Balurghat College.
5. No preconditioned tender will be accepted.
6. All the rates of works are inclusive of all taxes, cess, levy, octroi, royalties, transportation, loading, unloading, stacking, etc including all other incidental charges therein.
7. The Successful Tenderer, herein after called the Contractor, will have to execute an agreement on a Non Judicial Stamp worth Rs. 100/- only.
- 8) **As per Finance Memorandum No.- 4608-F(Y) Dated- 18.07.2018, the Additional Performance Security shall be obtained from the successful bidder, if the accepted bid value is 80% or less of the estimate put to tender, from the successful bidder having own prime machineries for construction of road works. If the successful bidder not having ownership of any of the prime machineries as stated above, the Additional Performance Security shall be obtained from the successful bidder if the accepted bid value is more than 10% less than the estimated amount put to tender. The Additional Performance Security shall be equal to 10% of the tendered amount. The Additional Performance Security will be deposited through *Cheque* through savings account no : 1032104000127318 (IDBI, Balurghat) in favour of "Balurghat College General Fund" and submit the counter slip in the office of any working days.**

5. Self attested copies of Pan card, Professional Tax Clearance Certificate, GST Registration Certificate, Registered Engineering Co-Operative Society and Registered Labour Co-Operatives must upload the Bye-Laws, and other papers and submit the same with full address of their authorized persons to sign the tender documents along with technical Bid papers. During scrutiny of Technical Bid/Tender documents if it is found that any information is incorrect the technical bid/tender documents will be rejected without assigning any reason thereof. The Tender Committee of Balurghat College will have sole discretion to decide the eligibility of the Contractors on the basis of his submitted documents and evaluation and reserves the right to refuse any explanation to the Contractor without assigning any reason thereof and the decision of the Zilla Parishad Authority will be final in this respect. All papers will be verified with original papers as when required.
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- 9) Eligible Agency will be submitted the photos and CD of works time to time.
 10) Sub-allotment of work under any circumstances will not be permitted.
 11) Payment of any bill (running account/final) of proposed executed work may be made to Agency as per availability of fund.
12) Original documents of all bidders may be verified during evolution of Technical Bids if required otherwise only lowest bidder's (L1) all documents will be verified before issue of work order.
 13) Any complaint regarding uploading tender should be informed to the undersigned in writing at least 07(seven) days before the closing date of NIT.
 14) Cancellation of any tender due to unavoidable circumstance will lead to a fresh tender which will be treated as 1st call only.
15) Time extension will not be allowed except suitable reasons.
16) Terms and conditions laid down in West Bengal Form No-2911 shall also apply mutatis- mutandis in this tender process.
 17) Bidders are requested to follow Order No- 6770-F(Y) of Finance Department, Audit Branch, Govt. of West Bengal Dated - 26th December 2023 while submitting Tender Documents.

Sl No.	Category	Sub-Category	Sub-Category description	Select
1.	Certificate	Certificate	VAT/SALES TAX REGISTRATION CERTIFICATE ALONG WITH ACKNOWLEDGEMENT , PAN, LATEST IT ACKNOWLEDGEMENT, PTAX, PTPC, GST CERTIFICATE WITH UPTODATE RETURN, TRADE LICENSE	
2.	COMPANY DETAILS	COMPANY DETAILS-1	PARTNERSHIP DEED, CO-OPERATIVE SOCIETY BYLAW, MOA, TRADE LICENCE, COMPANY REGISTRATION CERTIFICATE	
3.	CREDENTIAL	CREDENTIAL-1	CREDENTIAL-1(WORK ORDER, COMPLETION CETIFICATE,PAYMENT CERTIFICATE	

List of Important Dates of Bids

Sl. No.	Particulars	Date and Time
1.	Date of uploading of NIT and Other documents	20.02.2026
2.	Date of Start of downloading the documents etc.	20.02.2026 at 1:00 pm
3.	Date of start of submission of Technical Bid and Financial Bid	20.02.2026 at 1:00 pm
4.	Time, Date and Place of Pre-bid Meeting	02.03.2026 at 11:00 am
5.	Date of Closing of downloading the documents etc.	06.03.2026 at 5:00 pm
6.	Date of closing of submission of Technical Bid and Financial Bid	06.03.2026 at 5:00 pm
7.	Date of Opening Technical Bid	10.03.2026 at 3:00 pm
8.	Date of Opening Financial Bid	After evaluation and selection of qualified tenderes, the date and time of which will be circulated later on
9.	Place of Opening Bids	Principal Office, Balurghat College
10.	Officer Inviting Bids	Principal, Balurghat College.



P.K. J
Principal

Balurghat College
Principal
Balurghat College

Copy forwarded for information to:

1. College office Notice Board
2. College Websites
3. Guard File



P.K.J.
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Balurghat College
Principal
Balurghat College